

NEIGHBORHOOD DEVELOPMENT FUND

Not-for-Profit Request

2006 JUN 15 PM 2:11:58

DATE: 6-15-06

TO: Appropriations Committee

FROM: Council Member Bob Henderson / Rick Blackwell

RE: Request for Neighborhood Development Fund to be considered by the Appropriations Committee.

I have reviewed the attached Proposal in the amount of \$ 1000.00 through the NDF for PRP Woman's Club and have found it complete and within our guidelines. I/We have read the organization's statement of public purpose to be furthered by the funds requested and I/We agree that the public purpose is legitimate. I/We have also completed the disclosure section below.

Please add this Grant Proposal Agreement to the agenda of the next Appropriations Committee Meeting.

Bob Henderson 500.00
Signature of Council Member

Signature of Council Member

Rick Blackwell 500.00
Signature of Council Member

Signature of Council Member

Signature of Council Member

Signature of Council Member

Signature of Council Member

Signature of Council Member

DISCLOSURE

List below any relation you have with the organization requesting the grant (your, your family, your legislative assistant or any city employee to this organization and to any member of the organization's board of directors or their employees.)

Approved by:

Appropriations Committee Chairman

Date

OFFICE OF METRO COUNCIL CLERK

RECEIVED

DATE 7/12/06 TIME: 10:20am



SECTION ONE:
DESCRIPTION OF APPLICANT AGENCY/ORGANIZATION

IDENTIFYING INFORMATION

- I. **Official Name of Agency/Organization (Agency) as listed with the Kentucky Secretary of State:**
Pleasure Ridge PARK WOMANS Club, INC
- II. **Organization number as listed with the Kentucky Secretary of State:** 0586143
- III. **List any "working" or "does business as" names for organization:**
NA
- IV. **Address of main office: (street and zip + 4)**
5205 Witten Dr
Louisville, Ky. 40258
- V. **P. O. / mailing address if different:** SAME (zip + 4) _____
- VI. **Phone # (502)** 935-5894 **Fax# (502)** _____
- VII. **E-Mail** _____
- VIII. **Agency's Legal Signatory/Title**
Name Virginia Perkins
Title Recording Historian
- IX. **Contact person responsible for application:**
A. **Name:** Virginia Perkins
B. **Phone # (502)** 935-5894 **Fax# (502)** _____
C. **E-Mail** _____

DESCRIPTION OF AGENCY

- I. **Describe your Agency's vision, mission and services:**
To promote, develop And Foster interest in
Social, charitable, cultural Activities, And to cooperate
With our community organizations for civic
improvements.

- II. Total number of Board members 6
- III. Number of Board meetings held to date in current fiscal year 3
- IV. Average attendance at Board meetings 5

FACILITIES

- I. List location(s) and terms (owned, rented, leased, or donated).
- A. _____ (donated)
- B. Southwest Center
- C. 8009 Terry Rd
- D. Lou. Ky. 40258
- II. Are all facilities handicapped accessible? Yes ☒ No ☐

III. If no, please explain:

FINANCIAL INFORMATION

- I. Agency's fiscal year from (month) June to (month) May
- II. Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? No X Yes _____
- III. If yes, please explain.

- IV. For the **current fiscal year**, list funds received from Louisville Metro Government, including funds from any department, office, etc. in either the former City of Louisville or Jefferson County.

\$ Source:

=====

\$ Source:

=====

\$ Source:

.....

\$ _____ Source: _____

V. Provide one copy only of each of the following, as appropriate (4 points):

- A. Articles of Incorporation.
- B. Approved budget or executive summary for your Agency's current fiscal year.
- C. Proof of IRS 501(C) (3) status, or application for this IRS status, if applicable.
- D. Staffing structure for entire Agency, including organizational chart.
- E. Board member list; specify chair, vice-chair, secretary, and treasurer.
- F. **If** your Agency is an employer required to have a written Affirmative Action/Equal Employment Opportunity policy: copy of policy.
- G. **If** rent/occupancy costs are being requested: copy of the signed lease.
- H. **If** program participants have the opportunity to evaluate the services received: one copy each of any forms used.

VI. List below any relationship any members of your Board of Directors or employees have with any Metro Council Member, Council Member's family, Council Member's staff, or any Louisville Metro Government employee.

VII. I certify under the penalty of law that the information in this application is accurate to the best of my knowledge. I am aware that my Agency will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am authorized to sign this application for the Agency.

Name of Legal Signatory: (type or print) Virginia Perkins

Title: Recording Historian

Signature Virginia Perkins

Date 06, 14, 06

LOUISVILLE METRO COUNCIL
APPLICATION FORM FOR
NEIGHBORHOOD DEVELOPMENT FUNDS
(2005-2006)

Proposed Activity/Need: Purchase Tables + Folding Chairs / Meeting Room
Name of Applicant Agency: Pleasure Ridge PARK WOMAN'S CLUB
AMOUNT OF FUNDING REQUESTED 1000.00

I. **Contact Person responsible for the Activity described in this proposal:**

A. Name Virginia Perkins
B. Title _____
C. Phone # (502) 935-5894 Fax # (502) _____
D. E-mail _____

2. **If funded, this activity will further which of the major goals of Louisville Metro listed below.**

- ☐ Bringing Us Together
☐ Keeping Us Safe
☐ Promoting Education and Growing Jobs
☒ Enhancing Neighborhoods and Protecting Our "Louisville" Quality of Life

3. **If funded, this activity will strengthen (check one):**

- ☐ Youth (teenagers, ages 13-19)
☐ Human Services (Citizens with barriers to meeting basic human needs)
☐ Arts/cultural
☐ Neighborhoods
☐ Business Associations
☐ Parks
☒ Community Activities and Events
Other: if you do not believe your proposal fits any of the above, please describe the nature of your request:

4. **If approved, Louisville Metro Funds will be used for (check one)**

- ☐ Operating Funds (cannot exceed 33% of agency's total budget)
☒ Programming/services/events for direct benefit to community or qualified individuals
☐ Capital equipment (small operating equipment which may be used to benefit the individuals or community being served. (No building or renovations)

5. **PROPOSAL DESCRIPTION: Describe how you are going to further one of the four major goals of Louisville Metro Government by this proposal. (See #2)**

We will be enhancing our neighborhoods by providing chairs + tables for a permanent meeting place for this (PRPwe) and other civic groups to meet at the Southwest Center located at 8009 Terry Rd.

6. **Describe the activity being proposed to address the goal.**

PRPwe will partner with CM Henderson + CM Blackwell to provide funds to purchase tables + chairs for Southwest Center at 8009 Terry Rd. Tables + chairs will be used by PRPwe for permanent meeting room. Same equipment will be used by Center for fundraisers

7. **Describe how the funding is to be used. BE SPECIFIC.**

8' rectangular tables + metal folding
chairs

8. **Describe the results/goals for this proposal. How will you know it is successful?**

A permanent meeting space will be furnished with chairs + tables for various civic meetings to be held

EXPECTATIONS/REQUIREMENTS INCLUDE BUT ARE NOT LIMITED TO:

- Participate in post-award training.
- Make all program and financial records available to any monitors from Louisville Metro to assure compliance with the approved funding.
- Failure to provide the services, programs or projects included in the agreement will result in funds being withheld, or in requirement for reimbursing Louisville Metro.
- Return to Louisville Metro of any unexpended funds by July 31, 2006.
- Documentation of all expenditures (canceled checks, receipts, paid invoices)

COMPLETE PAGE 3 -BUDGET SUMMARY STATEMENT FOR THIS PROJECT.

STAFF ONLY:

_____ Description of Applicant Agency/Organization Complete

_____ All documentation is attached: 501(c)3 status, Articles of Incorporation, Secretary of State status, EIN (Employer Identification Number)

PROJECT/PROGRAM BUDGET SUMMARY STATEMENT

AGENCY NAME: Pleasure Ridge Park Woman's Club

Project/Program Name: Purchase TABLES & Tables / Meeting Room

This Project/Program Proposal is # 1 of 1



REVENUES ANTICIPATED	2005-2006	% of Total Revenue
	Round to the nearest \$100	
Louisville Metro Government Requested of Metro Agency: Metro Council	\$ 1000.00	
State of Kentucky		
Federal Government (Including Federal Pass-thru to State)		
United Way		
Fees for Services		
Private Contributions		
Interest Income		
Other Sources (Please specify)		
Club Funds	1000.00	
TOTAL REVENUES	\$ 2000.00	100%

OPERATING EXPENSES		
Personnel (including all fringes)		
Operating (Contractual and Supplies)		
Capital Equipment (Small Operating Equipment)	2000.00	
TOTAL EXPENDITURES	\$ 2000.00	100%

Value of in-kind assets, such as donated space, supplies, use of equipment, etc.	\$
Value of volunteer services and how computed:	\$

COMMONWEALTH OF KENTUCKY
TREY GRAYSON
SECRETARY OF STATE



0586143.09 LLawrenc
NAC

Trey Grayson
Secretary of State
Received and Filed
05/14/2004 4:01:47 PM
Fee Receipt: \$8.00

ARTICLES OF INCORPORATION
Nonprofit Corporation

For the purposes of forming a nonprofit corporation in Kentucky Pursuant to KRS Chapter KRS 273, the undersigned incorporator(s) hereby submit(s) the following Articles of Incorporation to the Secretary of State for filing:

Article I: The name of the corporation is

Pleasure Ridge Park Woman's Club - incorporated.

Article II: The purpose for which the corporation is organized is Civic Improvements

Article III: The street address of the corporation's initial registered office in Kentucky is

5205 Witten Dr. Louisville Ky 40258

and the name of the initial registered agent at that office is Virginia Perkins

Article IV: The mailing address of the corporation's principal office is

5205 Witten Dr. Louisville Ky 40258

Article V: The number of directors constituting the initial board of directors is 6. The names and mailing addresses of the persons who are to serve as the initial board of directors are as follows:

Dolores M. PIOTRSKI 5340 TAMA DR Louisville Ky 40216

Hallie M. Brooks 4603 KERRICK LN. LOU. KY 40258

MARIE E. MCDANIEL #6 POWDER HORN CT. LOU. KY 40216

Article VI: The name and mailing address of each incorporator is

MARIE R ZOELLER 7601 ARNOLDTOWN RD Louisville KY 40214

ROSE FILBURN 5200 MILNER RD LOU KY 40216

MYRA SOLOMAN 8206 PONDREEZ DR. LOU. KY 40258

Executed by the Incorporator(s) on 03/18/2004

Rose Marie Filburn Secretary

Myra K Solomon

Virginia Perkins

consent to serve as the registered agent on behalf of the corporation.

Virginia Perkins
Virginia Perkins

(This form does not comply with the 501 (C) status. You should contact the Internal Revenue Service prior to filing the Articles of Incorporation.)

Constitution and By-Laws

Article I

(Name)

The name of the organization shall be
Pleasure Ridge Park Woman's Club

Article II

(Purpose)

The purpose of this organization shall be to promote, develop, and foster interest in social, charitable, educational, cultural activities, and to cooperate with other community organizations for civic improvements

Article III

(Officers)

Section 1: The officers of this Club shall be President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and these shall constitute the Executive Board.

Section 2: The officers and chairmen shall be elected or appointed in such manner and at such times as may be provided in the By-Laws.

Section 3: Officers and Chairmen of the Official and Standing Committees as the Club may create through its By-Laws shall constitute the Board of Directors.

Section 4: Vacancies among the officers or the Chairmen of Official and Standing Committees, except those caused by expiration of the term of office, shall be appointed by the Board of Directors.

ARTICLE IV

(Meetings)

Section 1: Business meetings shall be held at 10:00 a.m. the third Wednesday of each month, except June, July and August, unless otherwise ordered by the Board of Directors by a majority vote of those present and voting

Section 2: Special meetings of the Club may be called by the president, or by her upon request of three (3) or more members.

Section 3: The principal object of special meetings shall be stated in the call of same, and may include the words, (And for the transaction of all other business that may be presented." Unless these words are added, no other business may be transacted except the object stated in the call.

Section 4: Special meetings of the Club may be held at the direction of the Board of Directors, programs of such meetings to be approved by the Board of Directors.

Section 5: An annual meeting shall be held the third Wednesday in April for election of officers, annual committee reports, and such other business that may come before the assembly. New officers shall be installed at the May meeting in even years.

Section 6: Regular meetings of the Board of Directors shall be held at the discretion of the Board of Directors.

Section 7: In the event of the dissolution of the Club, its Board of Directors shall liquidate and distribute its assets to organizations qualified as exempt organizations.

ARTICLE V

(Amendments)

This constitution may be amended by a two-thirds vote of members present and voting, the proposed amendment having been submitted in writing and read at a stated meeting of the Club and notice given to each member of the Club of the proposed amendment in full, stating the date on which the amendment will be voted upon.

BY-LAWS

ARTICLE I

(Duties of Officers)

Section 1. It shall be the duty of the President to preside at all meetings of the Club, and of the Board of Directors. She shall appoint duties as are incident of the office. She shall be a member ex-officio of all committees, except the Nominating Committee.

Section 2: The Vice Presidents in their respective order shall perform the duties of the President in her absence.

- (a) The first Vice President shall be Chairman of the Program Committee and meeting location shall be her responsibility.
- (b) The Second Vice President shall be Chairman of the Year Book and Membership.

ARTICLE III (Duties of Board of Directors)

The Board of Directors shall have general supervision of the interest of the Club, subject to control of the Club. They shall prepare a budget. The new Board of Directors upon their election shall meet at once to plan the work for the ensuing year, and shall recommend payment of all bills.

ARTICLE IV

(Meetings)

The Business Meeting of the Club shall begin at 10:00 a.m. Lunch will follow.

ARTICLE V

(Election)

Section 1: The Nominating Committee shall be appointed by the 2nd Vice President at the regular February business meeting. The Nominating Committee shall present one (1) or more names for each office to be filled at the March meeting. Nominations from the floor will be accepted at the March meeting provided the consent of the nominee has been obtained.

Section 2: Officers of the Club shall be elected by ballot at the April meeting in even years. A plurality of ballots cast shall be required to elect. In the event there is only one nominee for each office, the President may instruct the Secretary to cast one ballot for the election of the slate of nominees.

Section 3: The President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Treasurer shall be elected in even calendar years for a two (2) year term of office. Elected Executive Officers may be elected for one additional two (2) year term.

ARTICLE VI

(Committees)

Section 1: For the better execution of its objectives, the Club shall work under the direction of Committees representing different lines of activity. The Committees shall be divided into two groups, namely Official and Standing.

(a) Official Committees shall be appointed. These are as follows:

- Conservation, Education, Fine Arts, Home Life, International Affairs, and Public Affairs for a term of two years.
- (b) Standing Committees shall be appointed.
- (c) Any committee may originate and sponsor a money making project, with the consent of the Finance Chairman and the Board of Directors.
- (d) The Past Presidents shall constitute an Advisory Committee to be called upon at any time by the Board of Directors.

- (i) The President shall appoint the Parliamentarian for her term of office. The Parliamentarian shall serve as a member of Executive Board as well as Board of Directors.

ARTICLE VII

(Membership)

Section 1: The membership of the Club shall consist of Honorary and Active members. An Honorary member shall be one who has rendered an outstanding service to the Club.

Section 2: Qualifications for Membership – Intelligence, Character, Ability and Willingness to serve.

ARTICLE VIII

(Dues)

Section 1: The dues shall be \$25.00 per annum.

- (a) Dues for new members accepted after January 1 shall be \$10.00 to cover the remainder of that Club year.

ARTICLE IX

(Amendments)

The By-Laws may be amended by a two-thirds (2/3) vote of those present and entitled to vote, notice of proposed appended to the call of this meeting.

ARTICLE X

(Parliamentary Authority)

Roberts Rules of Order, Newly Revised, shall be the parliamentary authority on all matters not covered by the Constitution and By-Laws and/or Standing Rules of this Club.



Amendments

Standing Rules

1. P.R.P.W.C. shall not discriminate against any person regardless of Race, Creed, Age, or Gender.
2. (a) The regular Business Meeting of the Club will be the third Wednesday of each month, September through May.
(b) The Board shall meet each month at least one week before the regular meeting.
3. Each President has the privilege of appointing a new slate of chairman's beginning and ending with her term of office.
4. P.R.P.W.C. profile shall be printed as needed or purchased from K.F.W.C.
5. Uniform setting of Serving Table shall be in the form of a "u" or "v" to accommodate all persons, wheelchair, etc. This applies to special dates such as Federation Day, Auction, Etc.
6. Dues are to be paid in April
7. The President's pin is Club property to be passed on to the incoming President. The out-going resident shall receive a Past-resident's pin.
8. The immediate Past-President shall be a member of the Executive Committee.
9. Past Presidents shall be members of the Ways and Means Committee.
10. Each Committee Chairman is required to keep records and provide guidelines for her successor, to report at Business Meetings, prepare a written report for the Annual Meeting and furnish information needed by the President for her reports.
11. All Chairmen and Co-Chairmen are eligible to vote at Board Meetings.
12. All members are invited to attend any Board or Committee Meetings.
13. Each Officer and Chairman shall deliver to her successor, within one month after the expiration of her term, all money, bonds, records, books and papers of the Club in her custody.
14. On the death of a Club member, or her husband, a memorial donation shall be made to a charitable organization. A sympathy card will be sent to a club member for other family deaths.
15. Each member shall be responsible for payment of any luncheon reservation made in her name.

Internal Revenue Service

Date: November 10, 2004

Pleasure Ridge Woman's Club
% Marie Zoeller
7601 Arnoldtown Rd
Louisville, KY 40214-3809

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Richard E. Owens 31-07974
Customer Service Representative

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST

877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

61-6106996

Dear Sir or Madam:

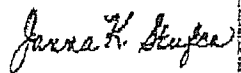
This is in response to your request of November 10, 2004 regarding your organization's tax-exempt status.

In October 1966 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(4) of the Internal Revenue Code.

Because your organization is not an organization described in section 170(c) of the Code, donors may not deduct contributions made to your organization. You should advise your contributors to that effect:

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



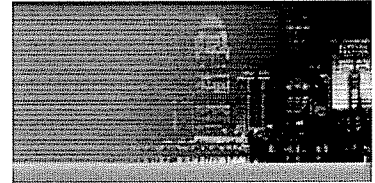
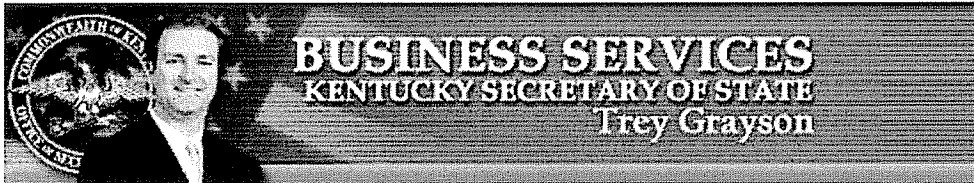
Janna K. Skufca, Director, TE/GE
Customer Account Services

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Organization Number	0586143
Name	PLEASURE RIDGE PARK WOMAN'S CLUB - INCORPORATED
Profit or Non-Profit	N - Non-profit
Company Type	KCO - Kentucky Corporation
Status	A - Active
Standing	G - Good
State	KY
File Date	5/14/2004
Organization Date	5/14/2004
Last Annual Report	3/27/2006
Principal Office	5205 WITTEN DR. LOUISVILLE, KY 40258
Registered Agent	VIRGINIA PERKINS 5205 WITTEN DR. LOUISVILLE, KY 40258

Current Officers

President	<u>DOLORES PIOTRSKI</u>
Vice President	<u>ANITA SMITH</u>
Secretary	<u>MARIE MCDANIEL</u>
Treasurer	<u>MARIE ZOLLER</u>
Director	<u>VIRGINIA PERKINS</u>

Director [FRANCIS BENNETT](#)
Director [ROSE FILBURN](#)
Director [DOLORES PIOTRSKI](#)

Incorporators and Initial Directors

Incorporator [ROSE FILBURN](#)
Incorporator [MYBA SOLOMAN](#)
Director [DOLORES M. PIOTRSKI](#)
Director [HALLIE M. BROOKS](#)
Director [MARIE E. MCDANIEL](#)

This organization has no assumed names

Images Available Online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

3/27/2006	1 page	<u>tiff</u>	<u>PDF</u>	<u>Annual Report</u>
9/22/2005	1 page	<u>tiff</u>	<u>PDF</u>	<u>Annual Report</u>
5/14/2004	1 page	<u>tiff</u>	<u>PDF</u>	<u>Articles of Incorporation</u>

Certificates Available

[Certificate of Existence](#)

[Certificate of Registered Agent \(Domestic and Foreign\)](#)

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